

MINUTES OF THE GLADES COUNTY BOARD OF COUNTY COMMISSIONERS  
REGULAR MEETING ON TUESDAY, OCTOBER 9, 2018 AT 9:00 A.M. IN THE COUNTY  
COMMISSIONERS MEETING ROOM, GLADES COUNTY COURTHOUSE, MOORE  
HAVEN, FLORIDA

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The Glades County Board of County Commissioners met on Tuesday, October 9, 2018  
at 9:00 a.m. with the following Commissioners present:

John Ahern, Chairman  
Tim Stanley, Vice Chairman  
Donna Storter Long  
Donald Strenth  
Weston Pryor

Others present:

Julie Mann Braddock, Administrative Secretary  
Sandra H. Brown, Clerk of Court  
Martin Murphy, County Manager  
Richard Pringle, County Attorney  
Bob Jones, Public Safety Director  
Tiffany Patterson, Finance Director  
Susan Whidden, BOCC Administrative Assistant  
Gabrielle Ibietatorremendia, Human Resources Director  
Archie Branch, Public Works Director  
Angela Snow-Colegrove, Emergency Management Director  
Matthew Howard, Johnson Engineering  
Tycee Prevatt, Glades Extension Agent  
Joe Pepe, Director - Glades Health Department  
Susan BuChans, Community Development Director  
Cindy Ricker, SHIP Coordinator  
Paul McGahee, Glades Electric/TDC Member  
Chris Felker, Lake Okeechobee News  
12 citizens

**CALL TO ORDER**

Chairman Ahern called the meeting to order at 9:00 a.m.

**PRAYER**

Commissioner Storter Long gave the invocation.

**PLEDGE**

Steve Hein led the Pledge of Allegiance.

**AGENDA AMENDMENTS**

Note: Unanimous Board Action is required to amend agenda for official vote.

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County Manager Murphy requested 2 amendments to the agenda. He asked that the Bid Award for the Muse Fire House be added as Item #13 and an Engagement Letter with CliftonLarsenAllen be added as Item #14 under the Business Agenda items.

ON MOTION of Commissioner Storter Long seconded by Commissioner Pryor the Board amended the agenda.

Motion carried by 5 – 0 vote.

### **PRESENTATIONS / AWARDS**

#### **1. Proclamation for Community Planning Month**

Susan BuChans, Community Development Director, stated this Proclamation celebrated Community Planning Month. She stated this was an opportunity for the County to recognize the Planning Commission, the Board, and all of the citizens who participate in the Community planning process.

Mrs. BuChans read the Proclamation into the record.

ON MOTION of Commissioner Storter Long seconded by Commissioner Strenth the Board adopted a Proclamation declaring October as Community Planning Month.

Motion carried by 5 - 0 vote.

Commissioner Storter Long asked the current and former members of the Planning & Zoning Board that were present to stand and be recognized. She stated this was not an easy job. She thanked the members for their service.

### **PUBLIC HEARINGS**

There were none.

### **CONSENT AGENDA**

- 2. Approved payment of County Warrants (Exhibit A)  
General Fund: 84202 thru 84299  
ACH Payments: 63 – 67  
SHIP: 1757 - 1758**
- 3. \$30 Surcharge Transfer to 2018/2019 Budget (See Exhibit B)**

ON MOTION of Commissioner Storter Long seconded by Commissioner Pryor the Board approved the Consent Agenda items.

Motion carried by 5 – 0 vote.

### **PUBLIC INPUT ON BUSINESS AGENDA ITEMS**

Anyone wishing to provide public comment on an Agenda Item please fill out a comment card on the table at the entrance to the Commission Chambers.

Steve Dobbs was signed up to speak regarding the Water Management District's access road in Buckhead Ridge. He asked that his comments be heard when the item was called.

**BUSINESS AGENDA**

**4. Resolution to apply for the Florida Fish and Wildlife Conservation Commission (FWC) Derelict Vessel Removal Grant Program**

Susan BuChans, Community Development Director, stated there were several minor modifications made to the resolution since the packets had been distributed to the Board. She passed out a new document showing the modifications. She stated the changes were shown as stricken through and underlined. She explained that this resolution was required to apply for the Florida Fish & Wildlife Conservation Commission's (FWC) Derelict Vessel Removal Grant Program. She stated there were 4 derelict vessels within some of the canals in Glades County. She stated FWC had a program for grants for local governments to be reimbursed for the removal of these vessels. She stated there were several upcoming grant cycles in October, November, and January. She stated at this point the County would not be able to make the October grant cycle. She stated two vessels were located in Indian Hills in the Caloosahatchee Canal, a third vessel was in the Hicpochee Canal, and the fourth in the Turkey Creek Marina. She stated the first step in the process would be for the Board to adopt this resolution which would authorize staff to apply for the grant and execute a contract, if awarded. She stated she would bring back the cost information as soon as she could gather it. She stated the County must first be eligible. She stated a case would need to be opened with FWC on each vessel. She stated the vessel could not be tied to a dock. She explained that if the vessel was tied to a dock then it would become a Code Enforcement issue.

Chairman Ahern asked if FWC had started a file on any of the vessels.

Mrs. BuChans stated they had not.

County Manager Murphy stated estimates for removal of the vessels would be received from qualified vendors when the grant process got started.

Attorney Pringle stated he had spoken with John Iglehart, Director South District Office for the Department of Environmental Protection, at the Regional Office in Fort Myers. He stated he had attempted to get to DEP to assist the County with this process; but unfortunately, the jurisdiction of these matters had been given to the Florida Wildlife Commission. He stated the determining factor would be whether or not there was any connection or line between the abandoned vessel and the shore line or dock. He stated if there was any connection then the vessel, by definition, would not be considered an abandoned vessel and FWC grant funds would not be available.

Commissioner Pryor asked who the boats belonged to. He stated it was not fair to have every tax payer have to pay to clean up someone else's trash.

Commissioner Storter Long asked if the County could assess any of the 25% match to the property owner of record.

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Attorney Pringle stated he believed so, if the vessel owner could be identified. He stated the cost of the recovery of the money versus the amount of money to be recovered may be prohibitive. He stated there was an indication that one of the vessels was in very bad condition and would most likely be very difficult to remove.

Commissioner Storter Long thanked County Manager Murphy and Mrs. BuChans for pursuing this matter.

Vice Chairman Stanley stated the Caloosahatchee River was a navigable waterway controlled by the Corps of Engineers and US Coast Guard. He asked why they would not be responsible for taking care of these vessels.

Attorney Pringle stated it was his understanding that everyone had agreed to have FWC as the point person/entity.

Chairman Ahern read the title of the Resolution into the record.

ON MOTION of Commissioner Storter Long seconded by Vice Chairman Stanley the Board adopted Glades County Resolution No. 2018-15 authorizing Glades County staff to apply to the Florida Fish and Wildlife Conservation Commission Derelict Vessel Removal Grant Program in one of the upcoming grant application cycles in November 2018 or January 2019 for the removal of derelict vessels.

Commissioner Strenth stated he had been informed that if the County applied for this grant it would forfeit its boat registration money from now on. He asked at what point the County would stop after these 4 vessels.

County Manager Murphy stated there was nothing indicating this in anything he had read to date within the grant instruction; however, he would verify prior to the submission of the application.

Vice Chairman Stanley asked how much revenue came in on registration fees per year.

Tiffany Patterson, Finance Director, stated she would estimate the figure at \$6,000.00 per year.

Vice Chairman Stanley agreed that this would need to be verified prior to submission. He asked if there were any of the vessels that were close enough to County property that they could be pulled out and hauled off. He suggested having the Public Works Department look into what the costs would be to do the removal in-house.

Commissioner Storter Long stated the vessel in Ortona was.

Motion carried by 5 – 0 vote.

Mrs. BuChans stated Mr. Branch had taken the photographs for the packets and had done a great job.

**5. TDC Board Alternate**

County Manager Murphy stated the Board had appointed Brooke Hendry of the Fisheating Creek Outpost to the TDC Board. He stated due to unforeseen circumstances, Mrs. Hendry had been unable to attend all of the meetings. He asked that the Board appoint April McDuffie as the alternate for the Fisheating Creek Outpost until Mrs. Hendry could fully return to work.

Commissioner Storter Long stated applicants normally filled out an application and asked the Ms. McDuffie do so.

ON MOTION of Commissioner Storter Long seconded by Vice Chairman Stanley the Board appointed April McDuffie of the Fisheating Creek Outpost as the alternate to the TDC Board once she provided an application and a determination was made on whether or not a Resolution was required.

Sandra H. Brown, Clerk of Court, stated she believed appointment to the TDC Board required a Resolution.

Attorney Pringle stated he would research the matter and bring it back to the Board at the next meeting if a Resolution was required.

Motion carried by 5 – 0 vote.

**6. Award 2018-Disaster-1-Thatcher- Rehab Bid**

Cindy Ricker, SHIP Director, stated she had received 3 bids on this project. She stated 2 of the responders had not provided all of the required documentation. She stated she had provided a summary of each responder's figures. She stated she had reached out to Attorney Pringle on some of the requirements that had not been met. She stated some of the numbers submitted on the bid from LaBelle Construction were excessive.

Commissioner Storter Long commented on the number of copies required. She asked if Ms. Ricker had a preference on what to do with this bid.

Ms. Ricker stated she would like to re-bid the project and make a few modifications to the requirements in the Request for Bids process.

Chairman Ahern commented on all of the figures being rounded off.

Attorney Pringle stated if the Board wished to re-bid the project they should reject all of the responses and direct staff to re-bid.

ON MOTION of Commissioner Storter Long seconded by Commissioner Strenth the Board rejected all bids received on the 2018-Disaster-1-Thatcher-Rehab project and

directed staff to advertise for re-bid after the Request for Bids modifications were complete.

Commissioner Pryor commented on the requirements that the County had on the bids and suggested that if they were not all met that the bids should be rejected.

Motion carried by 5 – 0 vote.

**7. Unencumber SHIP Funds for Applicant 2018-DPA-2-Stafford**

Ms. Ricker stated Ms. Stafford had decided to go with a lender that was willing to give her a personal money mortgage. She stated Ms. Stafford would no longer need the SHIP funds for the down payment. She requested that the Board unencumber the funds.

ON MOTION of Vice Chairman Stanley seconded Commissioner Streth the Board approved the un-encumbrance of SHIP funds in the amount of \$20,000.00 for Applicant 2018-DPA-2-Stafford.

Motion carried by 5 – 0 vote.

**8. Change Order Request and Special Exception Request for Amounts over Strategy**

Ms. Ricker stated the cost of the bonds had now been included in the figures for the following projects: Mallard - 3% of \$98,000.00 totaled \$2,940.00 for a grand total of \$100,940.00 for the project and Hoyt - 3% of \$131,150.00 totaled \$3,934.50 for a grand total of \$135,084.50. She explained that the Hoyt project was already over the \$100,000.00 and the Board had made a special exception for the overage. She stated the cost of the bond and had also put the Mallard project over the \$100,000.00 threshold.

Commissioner Storter Long questioned the cost sheets attached to the agenda item summary.

Ms. Ricker stated these were additional costs that would be charged in the mortgage.

ON MOTION of Commissioner Storter Long seconded by Commissioner Pryor the Board approved the change orders to increase the Demo/Rebuild strategies over the LHAP maximum amounts for the Mallard contract and the Hoyt contract.

Motion carried by 5 – 0 vote.

**9. Change Order Request for LaBelle Construction**

Ms. Ricker stated when the contractor went to apply for a permit it had been discovered that a survey was required. She stated this requirement was not there in 2017. She stated she had questioned this and had explained to staff in the Planning & Zoning Department that the ramp was being replaced/repared and that a new ramp was not being constructed. She stated Planning & Zoning staff had provided a copy of the Ordinance that showed the requirement.

Vice Chairman Stanley questioned what the contract said regarding the building permit.

Ms. Ricker stated she had not included the cost of a survey because she did not believe it was needed.

Vice Chairman Stanley suggested that in the future the bid include all required permits/surveys.

ON MOTION of Commissioner Storter Long seconded by Commissioner Pryor the Board approved the change order request for LaBelle Construction in the amount of \$475.00 for 2018-BF-Rehab-1-Rodriguez Wheelchair Ramp.

Motion carried by 5 – 0 vote.

**10. Non-Ad Valorem Special Assessment for Fire**

Bob Jones, Public Safety Director, stated this would be the first step in providing direction to staff if the Board wanted the ability to assess a MSBU for fire in the future. He stated the notice would have to be advertised for 4 consecutive weeks.

Attorney Pringle stated this notice of intent was a prerequisite that the Board would have to do before the end of the year in order to potentially pursue the process in the next calendar year. He stated this would provide notification to the Tax Collector and the Property Appraiser that the Board intended to possibly pursue a non-ad valorem assessment in the following year.

ON MOTION of Commissioner Storter Long seconded by Commissioner Strenth the Board authorized Attorney Pringle to advertise the intent of Glades County to adopt a Non-Ad Valorem Special Assessment for Fire.

Motion carried by 5 – 0 vote.

Attorney Pringle stated the next step would be a Resolution that he would bring before the Board at the December day meeting.

**11. South Florida Water Management District Access Road in Buckhead Ridge**

Susan BuChans, Community Development Director, stated Access Road in Buckhead Ridge was owned by the South Florida Water Management District (SFWMD) and provided access to their structure named S-127 and was entered through SR 78. She stated there were several independent developments that used Access Road, Buckhead Ridge being one of them and 5 lots in the Vivian Pearce Unrecorded Subdivision that front on the road. She stated this information was being brought to the Board today because there was a future project that would like to utilize Access Road as part of its development. She stated SFWMD was contacted back in 2013 as to whether Buckhead Ridge had formal access and who owned the road. She stated an update to their title

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search was done and it was discovered that SFWMD owned the road. She stated she had spoken with SFWMD regarding the purchase of the road. She stated they were agreeable and there were 2 ways to complete the purchase. She stated if someone in the public wished to purchase the property it would have to go through the public bid process. She stated there would be no guarantee that the person would get the road because it would be a public bid. She stated because SFWMD was a government entity they were able to sale to another government entity. She stated this sale would go before SFWMD's governing board for approval. She stated she had provided 4 different scenarios for this purchase: A. The developer would purchase Access Road and bring it up to County standards and the County would accept it as a public roadway; B. The County would purchase the road and the developer would reimburse the County and then the developer would bring it up to County standards; C. The developer and the County would establish a Cost-Sharing Agreement for purchasing the road and bringing it up to County standards; D. The County would purchase the road and bring it up to County standards. She stated she had discussed this matter with Archie Branch, Public Works Director, regarding the costs involved in bringing the road up to County standards. She stated the cost he had provided was for asphalt only and did not include any man hours, utilization of equipment, or reconstruction of the land area for drainage. She stated Steve Dobbs was also present if the Board had any questions.

Commissioner Storter Long asked if the County had spent any money maintaining this road for all of these years.

Mrs. BuChans stated some costs may have been incurred for mowing.

Mr. Branch agreed.

Steve Dobbs, 1062 Jake's Way, stated he had been working on this project for a while. She stated he had also reached out to DOT because the road was listed as CR 78B. He stated DOT could not find anything that showed that the road had been dedicated to the County. He stated former County Manager Carlisle had indicated that he would try to get a block grant to rebuild the road. He stated he was not aware at the time that the County did not own the road. He commented on putting the road up for public bid. He suggested the County acquire the road. He stated this project would not go to the Planning & Zoning Board until November.

Commissioner Storter Long stated she liked a combination of choices B & C. She agreed that the developer was not the only person who would benefit from this road. She suggested the County acquire the road, pay for the purchase and for bringing it up to standards, and then prepare a Cost-Sharing Agreement with the developer.

Mr. Dobbs showed map of project. He stated sewer was needed for the project and acquisition of the road was in Phase I of the project. He stated his client would also be required to put in a turning lane. He stated he had discussed several ideas with Vice Chairman Stanley.

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Vice Chairman Stanley stated the developer had indicated he was willing to pay for the road. He stated he believed it would be a significant cost to bring the road up to standards.

Mr. Branch stated there would be a lot more involved in improving the road. He stated he would work on getting an estimate of cost for the Board.

Mr. Dobbs stated he believed it would cost approximately \$200,000.00 to bring the road up to standards. He stated the right of way was 70 feet. He stated he had also improved the drainage for the road in his permit.

Mrs. BuChans explained the process of developing a plat. She stated a rezoning would have to be done first for a Planned Development. She stated the Board could put in some conditions at this point. She stated the Board could condition the development on the roadway being constructed prior to any Certificates of Occupancy being issued. She stated by the time the developer came in with his Preliminary Plat no lots could be sold or houses constructed until the roadway improvements were complete.

Attorney Pringle stated the question before the Board today was whether or not the Board wanted to move forward with making the road a public roadway or at least investigate making it a public roadway.

Vice Chairman Stanley stated he would support this development. He stated he was concerned with taking this road over from WMD and it not being up to DOT standards. He stated if someone wrecked on the road the County could be sued. He expressed concern with the cost of bringing the road up to standards.

County Manager Murphy stated there were still a lot of unknowns and a lot of information that needed to be verified. He suggested staff meet with the developer and the engineer to identify potential costs and liabilities and then present a plan to the Board regarding how to move forward.

Attorney Pringle suggested including a discussion with WMD regarding what their intentions were for the road.

ON MOTION of Commissioner Storter Long seconded by Commissioner Pryor the Board directed staff (including the County Manager, Planning Director, and Vice Chairman Stanley) to meet with the entities involved to determine all of the facts and to bring a recommendation back to the Board.

Motion carried by 5 – 0 vote.

Attorney Pringle stated 2 drawings were shown by Mr. Dobbs and requested that those be provided to him so that they could be made a part of the record.

### **12. Discuss Policy and Procedure Review and the Safety Manual**

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County Manager Murphy stated the last review of the County's Personnel Policy Manual was done in 2014. He stated as recently as August, the Board had acted to form a committee of employees charged with reviewing the current document. He stated that group has been meeting regularly and had worked diligently to identify several sections of the manual that should be updated; however, there remained a great deal of work to be done. He stated he had noted several administrative regulations that were relevant in today's workplace but had not been addressed in the current document. He stated there had been many changes and amendments in the Fair Labor Standards Act and State legislation in recent years and the County needed to ensure that this important document was consistent with all state and federal labor regulations. He stated it had also come to his attention that the current job descriptions were outdated and did not necessarily reflect the actual work being done. He stated in some situations there were no job descriptions for the titles listed. He stated resolving both concerns would require a concerted effort and some outside expertise. He requested authorization to solicit requests for proposal for a comprehensive review and revision of the current Personnel Policy Manual that would be reviewed by staff prior to submission for final review, revision (if necessary) and action by the Board. He stated he would further direct the HR Director to work closely with all of the Department Heads to review and revise current job descriptions for review by him prior to submission for final review, revision (if necessary) and action by the Board.

Commissioner Storter Long asked if PRM could assist with the review. She stated they had in the past.

County Manager Murphy stated he would certainly ask them to.

Commissioner Storter Long asked how much time and money it would take to update the job descriptions.

County Manager Murphy stated he had received a couple of estimates on both the review of the Manual and the job descriptions. He stated the job description review was estimated to cost approximately \$4,000.00 - \$4,500.00. He stated the review of the Personnel Manual was approximately \$6,000.00 - \$6,500.00.

ON MOTION of Commissioner Storter Long the Board directed County Manager Murphy to work with the existing committee (with his guidance) to review and make revisions to the policies and procedures, if needed, and to submit a Request for Proposals for the job descriptions.

Commissioner Storter Long asked who all was on the committee.

County Manager Murphy stated he would prefer to select his own committee. He stated he believed there was a much broader representation of employees who actually had subordinate employees needed. He stated he would also like to enlist the assistance of the Constitutional Officers. He stated there were currently about 10 members on the committee heavily weighted towards one particular department. He stated several of the

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members currently did not supervise employees. He stated he felt it was important that management was directly involved in drafting and reviewing the Personnel Policy.

Commissioner Storter Long questioned why County Manager Murphy would need the Constitutional Officers on the committee. She stated they had their own Personnel Policy Manuals that were different from the County's.

County Manager Murphy stated the Constitutional Officers had internal, departmental policies but his effort was to unify all of the employees and to operate under one administrative regulation.

Commissioner Storter Long explained that the Constitutional Officers were sovereign and could not be made to change their Personnel Policies.

County Manager Murphy stated he understood this. He stated he was hoping that by working together an agreement could be made on a set of regulations that met the needs of all of the departments. He stated he would like to at least try and have the Constitutional Officers on the committee and get everyone working under one manual.

Vice Chairman Stanley stated he realized the Constitutional Officers were separate; however, everyone worked for the County. He stated if the job descriptions were unified there would be less employees leaving to go to other counties because one was paid more than the other. He stated they would all be paid the same amount. He stated he felt this would benefit the employees, as well.

Sandra H. Brown, Clerk of Court, stated Cody and Associates had done a study and prepared job descriptions for the Clerk's Office several years ago. She stated the County had also had a study done which included job descriptions and salary and pay ranges. She explained that Constitutional Offices were separate and did not have to follow the County's policies and procedures. She stated for the most part her office did follow the County's Personnel Policy, but she did have her own.

County Manager Murphy stated he did not believe there was a great disparity in the way the different offices were run and managed. He stated it would be clearer and run smoother if he could get a consensus from all of the Constitutional Officers and other Department Heads on what an Administrative Manual should look like. He stated a lot of the very basic rules were not being applied consistently. He stated a lot of the rules not being followed were not written anywhere. He stated some examples were compensatory time, exempt versus non-exempt employees, equal opportunity, affirmative action, personnel requisition forms, position classifications, recruiting, testing, selection, distribution of payroll checks, and code of ethics. He stated in talking with some of the Constitutional Officers he felt they were all verbally in agreement with how the offices should operate; however, it was not written anywhere. He stated he felt it was important that everyone had a set of guidelines that they could adhere to moving forward.

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Commissioner Storter Long stated these things fell under a good Administration Policy but she did not see them as part of the Personnel Policy.

Commissioner Pryor stated he agreed with having the Constitutional Officers on the committee. He stated Ms. Brown had been here a long time and knew how things had been done over the years. He stated he believed she would have some great ideas.

County Manager Murphy stated if the employees had any ideas or input they should direct that to their Department Heads, Supervisor, or Constitutional Officer so that the information could be brought to the committee.

Commissioner Storter Long asked how the job descriptions were coming along so far.

Gabrielle Ibietatorremendia, Human Resources Director, stated she had the employees complete a position description questionnaire in 2016. She stated she had worked on some of the job descriptions. She stated this was very time consuming and would welcome a third party to assist her.

Commissioner Storter Long withdrew her motion on the floor.

Ms. Ibietatorremendia stated she could get job descriptions from surrounding counties and through the pool with PRM.

County Manager Murphy stated he would respectfully request that the Board go out for RFP on both the Policy Manual and job descriptions.

Commissioner Storter Long stated she knew that PRM could help; however, it may be at the end of the process in just reviewing the documents.

Ms. Ibietatorremendia explained that the committee had gone through the Personnel Policy Manual and identified what was missing, needed revision or updating. She stated she had included Ms. Brown and Mrs. Patterson in this process since a lot of the things impacted payroll. She stated she had also included PRM because there were a lot of policies required by PRM that had to be in the Personnel Policy Manual for insurance requirements. She stated she had also included PRM's legal counsel.

Chairman Ahern asked if the Board wished to authorize County Manager Murphy to proceed with the RFP's.

It was the consensus of the Board to allow County Manager Murphy to get prices on both.

OM MOTION of Commissioner Pryor seconded by Commissioner Storter Long the Board authorized County Manager Murphy to select a committee under his guidance to review and make changes to policy and procedures, if needed; to solicit RFP's for a comprehensive review and revision of the current Personnel Policy Manual that would be reviewed by staff prior to submission for final review, revision (if necessary) and action by

the Board; and to solicit RFP's for a comprehensive review and revision of the current job descriptions that would be reviewed by staff prior to submission for final review, revision (if necessary) and action by the Board.

Motion carried by 5 – 0 vote.

**13. Award Bid for Muse Fire House**

Bob Jones, Public Safety Director, stated he had put out for 5 bids and 2 had responded. He stated Clyde Johnson had submitted a bid in the amount of \$109,012.00 and Slayton in the amount of \$109,033.00. He stated he and David Mercer had opened and reviewed both bids. He stated Mr. Johnson's bid was very detailed. He explained how the building would be constructed. He clarified that the motion should forego any bid bonds.

ON MOTION of Vice Chairman Stanley seconded by Commissioner Storter Long the Board awarded the bid for the Muse Fire House to Clyde Johnson in the amount of \$109,012.00.

Motion carried by 5 – 0 vote.

Ms. Brown asked if the balance would be paid from capital outlay and if so, a motion would be needed.

ON MOTION of Vice Chairman Stanley seconded by Commissioner Storter Long the Board authorized payment of the balance out of one cent sales tax funds and that the bid bond be foregone.

Motion carried by 5 – 0 vote.

**14. Engagement Letter with CliftonLarsonAllen**

Sandra H. Brown, Clerk of Court, stated this was the same Engagement Letter that was done every year. She stated the Board had previously approved the agreement.

ON MOTION of Commissioner Pryor seconded by Commissioner Storter Long the Board the authorized the Chairman to sign the Engagement Letter dated September 21, 2018 with CliftonLarsonAllen, LLP.

Motion carried by 5 – 0 vote.

**CONSTITUTIONAL OFFICERS / DEPARTMENT HEADS**

Archie Branch, Public Works Director, stated the paving in Muse had been completed. He stated the paving off of Seminole in Crescent Acres had also been completed. He stated he had some smaller repairs that would be done in-house on Loblolly Bay Road. He stated this would help hold the costs down. He stated he had ordered some new signage and replaced some old signage. He stated there were a couple of special ordered signs on Silver Lake Road that would take a little while for delivery. He stated he would also be doing some road repairs near West Glades south of the school. He stated

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he had reviewed the SCOP and SCRAP plans and they were a mess. He stated he had a 5-year plan done for the paving and some of the work had been put through and some had not. He stated Clyde Johnson Roofing would begin work on the roof at the Road Department during the first week of November. He stated the fuel tank bids had been set aside; however, he would be meeting with a representative from Pro Industries today at 1:30 p.m. He stated he would get some updated bids on the tanks. He stated something needed to be done soon to replace the 3 tanks. He stated he would bring the bid back to the Board for approval. He stated he was still waiting for another bid on the exterior restrooms. He stated the first bid he received was \$31,000.00 for one restroom. He suggested that maybe the Board would like to look into purchasing portable restrooms. He stated he could gather information on them if the Board would like.

Commissioner Storter Long stated she would like to see some prices on the portable restrooms. She requested that Mr. Branch provide a schedule for the recycling pickup.

Vice Chairman Stanley asked if there were standards on the recycling that could be posted.

Mr. Branch stated he would get the information to Vice Chairman Stanley and a schedule to Commissioner Storter Long.

Major Hinson stated the head count at the jail facility this morning was 471 inmates.

Joe Pepe, Glades County Health Department, stated he was still covering Charlotte County as Interim Administrator. He stated a search had been conducted and the first round of interviews completed. He stated he would serve until the position was filled. He stated he had been asked to serve on the Surgeon General's Ad Hoc Advisory Board for school health. He stated there had been lots of conversations since the Parkland shootings regarding school health programs. He stated he had been touring the state and doing research on adverse childhood experiences. He stated he attended a conference on Friday with the Trust for America's Health Foundation and the Hartford Foundation. He stated they were beginning exploratory discussions on how to mobilize the health department in Hendry and Glades counties and begin the process of being designated as an age friendly community. He stated these communities were designed for not only the needs of adults aged 60 and older, but also preventable injuries. He stated the process would involve the hospitals, medical providers, and multiple other agencies. He stated older adults looking to move down to the area tended to look at designations such as this. He stated he was continuing to deploy staff to help support North Carolina and the impending storm in the Panhandle. He stated to firm up the County's emergency response systems he had completed the pre-staging of special needs shelters and supplies on both sides of the County. He stated he had also implemented some back up contracts for oxygen and food supplies, if needed.

Tycee Prevatt, County Extension Agent, stated this was National 4-H Week. She stated one of the national mandates for 4-H was a healthy living program. She stated she had been able to obtain a very large grant this year and she would be able to work with the

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high school, Moore Haven Elementary, and West Glades Ag teachers to help them build a school wide garden. She stated everything would be provided for the garden. She stated the kids would also learn how to prepare the food. She stated they would teach them healthy choices and incorporate them into their diets. She stated the grant would also provide some summer assistance.

### **COUNTY MANAGER**

County Manager Murphy introduced Travis Hendry who was recently hired for the Courthouse Maintenance/Janitorial position.

### **COUNTY ATTORNEY**

Attorney Pringle stated he had received the Agreement with Duda regarding Bronson Road. He stated \$250,000.00 had been wired to his trust account and would be given to Mrs. Patterson for deposit today. He stated there had been a condemnation suit where DOT had condemned a piece of land for the widening of Hwy 80 in Glades County. He stated this case had been concluded and a final judgment signed. He stated a check had been made payable to the County in the amount of \$55,000.00. He stated he had held several discussions with the successful responder and his lawyer regarding the hotel site and how to protect the County and allow the responder to move forward with the project. He stated the responder would be using third party financing to do the construction. He stated because of this the County's ability to control and have a reversion clause in the deed was no longer a viable option. He stated he was looking at other ways to handle the project. He stated a ground lease arrangement would allow the County to continue to own the land.

### **PUBLIC INPUT ON NON-AGENDA ITEMS**

There was none.

### **COMMISSIONERS ITEMS AND COMMENTS**

Commissioner Strenth invited everyone to attend the Lakeport Homeowners Association meeting tonight. He stated there would be a potluck dinner served at 6:30 p.m. and the meeting would be held at 7:00 p.m.

Vice Chairman Stanley stated when Mr. Helfenberger was with the County he had talked about having an assessment done on all of the roads and streets within the County so that a list of priority roads for paving could be compiled. He suggested getting some cost estimates for this assessment. He stated the County needed an official plan for paving and improvements.

Commissioner Storter Long suggested using Transportation Trust funds.

Chairman Ahern suggested that Vice Chairman Stanley work with County Manager Murphy and Mr. Branch on getting some estimates.

Vice Chairman Stanley commented on the SCOP and SCRAP programs. He stated there was a pump station located at Indian Prairie Canal and numerous duck hunters had been

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coming there for the last 40 years. He stated the hunters were camping on TIIF lands. He stated one of the hunters had informed him yesterday that the Glades County Sheriff's Department had told them that the County was taking over the property and they would no longer be able to camp there.

Attorney Pringle stated the County would have no control over that property unless they had some kind of management agreement with the State. He stated to his knowledge the County did not have any kind of agreement.

Commissioner Storter Long requested that Mrs. Patterson have an updated balance on the one cent sales tax funds at the next meeting. She also asked how much fuel tax had been received from the Loves Travel Center. She commented on a complaint about a parking situation on a culdesac in Buckhead Ridge. She asked Mrs. BuChans if this situation had been resolved.

Mrs. BuChans stated she had not received an update yet. She stated she will meet with Mr. Branch after the meeting to determine the dimensions of the culdesac. She stated both homeowners were within their right of way. She stated the Sheriff's Department had already been out to the property and stated it was a dispute between 2 property owners and they could not get involved in civil matters.

Commissioner Storter Long suggested that a tickler file be maintained for outstanding items. She stated the Planning & Zoning Board would meet tonight regarding the new animal ordinance in Port LaBelle.

Commissioner Pryor had no comments.

Chairman Ahern stated County Manager Murphy was continuing to work on the list Mr. Carlisle had left of follow up items. He stated he was continuing to work on the permit for the Moore Haven Canal. He stated he had talked with Senator Rubio's office again last week regarding additional funding for the project.

### **ADJOURN**

ON MOTION Commissioner Pryor seconded by Commissioner Strenth the Board adjourned the meeting.

Motion carried by 5 – 0 vote.

There being no further discussion, Chairman Ahern adjourned the meeting at 11:31 a.m.

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John Ahern, Chairman

ATTEST:

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Sandra H. Brown, Clerk of the Circuit Court

Approved: January 8, 2019

THESE MINUTES ARE NOT A VERBATIM RECORD. TAPES ARE AVAILABLE FOR ANYONE INTERESTED IN LISTENING TO THE ENTIRE MEETING.